GUIDELINES FOR FILLING ONLINE REGISTRATION FORM FOR PRE-SCHOOL (NURSERY) 2024-2025

1. It is compulsory to fill all the details in the Registration Form.
2. Incomplete Registration Form will be automatically rejected.
3. After completing the registration form, click on SUBMIT to upload the form. You will get an auto generated acknowledgement receipt with a **User ID and Password** on it. These are to be used for any future references.
4. Print the duly filled Registration Form along with the acknowledgement receipt and keep it safely for future reference.
5. You are requested to fill details carefully and check them before submission of form. No changes would be possible once the form is submitted.
6. Re-submission of forms is not possible.
7. Photocopies of required documents (mentioned below) are to be uploaded along with the registration form.

> **NOTE : It is Compulsory to submit the printed copy of Registration form and Receipt along with the photocopies of required documents physically in the drop box kept outside the Junior wing (C-2 Janakpuri) from 8 am to 1 pm till Friday, December 15, 2023.**

LIST OF DOCUMENTS TO BE ATTACHED

1. Date of Birth Certificate of the Child (issued by Municipal Corporation)
2. One passport sized photograph each of Father, Mother and Child.
3. Residential proof **(Any one of the following)**
   (a) Voter I-Card (EPIC) of either father or mother.
   (b) Electricity bill/MTNL telephone bill/Water bill (any one of these)
   (c) Passport in the name of either father or mother.
   (d) Aadhar Card / UID card of either father or mother.
4. Proof of Alumni (If applicable) - Passing Certificate of parents of class XII.
5. Proof of Sibling (If applicable) - Copy of Fee Receipt of the sibling of last quarter. (Only Real brother or sister studying in this school will be considered).
6. Jain Student (If applicable) - Letter indicating affiliation to the Jain community issued by Head of Jain Society.

<u>NOTE:</u>

❖ Verification of documents will be done at the time of admission.
❖ **Registration is NO GURANTEE of admission.**

The charges applicable on the online payment shall be as follows:-

1) Credit card-   Rs. 25/ + 1.15% + GST
2) Debit Card-   Rs. 25/ + .9% + GST (for Rupay card no convenience charges)
3) UPI-   Rs. 25/ + >10 + GST
4) Netbanking-   Rs 25/- + net banking charges that are applicable bank-wise.

The school shall only take Rs. 25/- as applicable. Rest are the online transaction charges.

Note: In case of any technical query feel free to contact us at: 011-43193333, Ext : 5 from 9:00 a.m. to 6:00 p.m. or write a mail on parentdesk@entab.in or phd@entab.in

ADMISSION SCHEDULE AT ENTRY LEVEL (GENERAL CATEGORY)

S.No.	Particulars	Time Schedule
1	Commencement of admission process and availability of forms.	23.11.2023 (Thursday)
2	Last date of submission of application forms in schools.	15.12.2023 (Friday)
3	The date for displaying the **First List** of selected candidates (including waiting List) : (along with marks allotted under point system)	12.01.2024 (Friday)
4	Resolution of queries of parents, if any (by written/email /verbal interaction) regarding allotment of points to their ward in the first list.	13.01.2024 to 22.01.2024
5	The date for displaying the **Second List** of candidates (If any) (including Waiting List) (along with marks allotted under point system)	29.01.2024(Monday)
6	Resolution of queries of parents, if any (by written/email/ verbal interaction) regarding allotment of points to their ward in the second list	31.01.2024 to 06.02.2024
7	Subsequent list of admission, if any	21.02.2024 (Wednesday)
8	Closure of admission process	08.03.2024 (Friday)

SUMERMAL JAIN PUBLIC SCHOOL
JANAKPURI: NEW DELHI-58

ADMISSION CRITERIA FOR PRE-SCHOOL (ENTRY LEVEL) FOR THE YEAR 2024 -2025

I. **Less than 04 years as on 31st March 2024**

II. **TOTAL NO. OF SEATS**   **120**
- **GENERAL SEATS**   90
- **EWS & DISADVANTAGED GROUP (25%)**   30

III. **GENERAL SEATS**   **90**
- **MANAGEMENT QUOTA**   18
- **OPEN SEATS**   72

IV. **CRITERIA FOR (2023-24)**

   i. (a) **Neighbourhood** (0 - 3 km)   - 50

       (b) **Neighbourhood** (3.1 - 6 km) - 40

  ii. **Sibling** - 25

  iii. **Alumni** - 20

  iv. **Jain Community** - 05

<u>POINTS TO BE NOTED</u>

<u>FOR ONLINE REGISTRATION:</u>

- ➢ KINDLY CLICK ON THE GIVEN LINK WWW.SJPSCAMPUSCARE.IN TO FILL THE REGISTRATION FORM FOR PRE-SCHOOL (NURSERY).
- ➢ PLEASE **READ ALL THE GUIDELINES CAREFULLY** BEFORE FILLING THE FORM.
- ➢ THE LINK WILL **GET ACTIVATED FROM 23rd NOVEMBER' 23** (THURSDAY) AT **8.00 AM** ONWARDS.
- ➢ THE LINK WILL GET **DEACTIVATED ON 15th DECEMBER' 23** (FRIDAY) AT **9.00 PM.**

> **NOTE : The printed copy of Registration form and Receipt along with the photocopies of required documents are also to be dropped physically in the drop box kept outside the Junior wing (C-2 Janakpuri) between 8 am to 1 pm)** till Friday, 15th December, 2023.

<u>FOR OFFLINE REGISTRATION:</u>

- ➢ **REGISTRATION FORMS ARE ALSO AVAILABLE OFFLINE IN BOTH SENIOR SCHOOL (B-2 BLOCK, JANAKPURI) AND JUNIOR SCHOOL (C-2 BLOCK, JANAKPURI) FROM 8 AM TO 12 NOON ON ALL WORKING DAYS.**

- ➢ **LAST DATE FOR SUBMISSION OF DULY FILLED FORM IS FRIDAY, 15th DECEMBER, 2023. NO FORMS WILL BE ACCEPTED AFTER THE DUE DATE.**

- ➢ **INCOMPLETE FORMS WILL NOT BE CONSIDERED.**